



# APPLICATION FOR RENEWAL OF TRADEMARK / SERVICE MARK

State Form 2927 (R3 / 6-97)  
Approved by the State Board of Accounts, 1994

Filing Fee: \$10.00  
IC 24-2-1-6

**Todd Rokita**  
Secretary of State  
**TRADEMARKS DIVISION**  
302 W. Washington St., Rm. E111  
Indianapolis, IN 46204  
Telephone: (317) 232-6540

INSTRUCTIONS: **Required information can be found on original registration certificate.** For additional instructions, see page bottom.

## APPLICANT: OWNER OF TRADEMARK / SERVICE MARK

1. Name of applicant	Applicant telephone number (     )
2. Address (street and number, city, state, ZIP code)	
3. Contact Person (Name and address of contact if correspondence about this application should go to a party other	Contact telephone number (     )

## TRADEMARK / SERVICE MARK INFORMATION

4. File number of Trademark: (found on original certificate) [ ][ ][ ][ ] — [ ][ ][ ][ ]	5. Class number [ ] (Select only <b>ONE</b> class per form—found on original certificate.) →
6. Name and / or brief description of trademark / service mark _____	
7. Describe specific goods (classes 1-52) or services (classes 53-60) used in connection with the Mark. The Mark is used on / or in connection with: _____ _____	
8. Has the manner of use been changed since original registration? <input type="checkbox"/> Yes <input type="checkbox"/> No    If <b>yes</b> , include three (3) new specimens.	

## VERIFICATION STATEMENT

I, \_\_\_\_\_ affirm under penalty of perjury that (1) I am: (check box that applies) ☐ the individual owner, ☐ a partner, or ☐ an officer (title) \_\_\_\_\_ of applicant; (2) I have read this renewal application and its contents are true and complete to the best of my knowledge; (3) The Mark and all specimens provided are true and currently being used in commerce in the state of Indiana.

Signature	Date
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## REQUIREMENTS FOR SPECIMENS

- Three (3) specimens must accompany this form if question #8 was marked "yes" and manner of use has changed.
- The Specimen must be **actual samples of how the Mark is currently being used in commerce.** The specimens may be identical or they may be examples of three different uses showing the same Mark.
- If the Mark is used on goods (Classes 1-52), examples of acceptable specimens are tags or labels which are attached to the goods, displays associated with the goods, or photographs of the goods showing use of the Mark on the goods themselves. Invoices, letterhead, business cards and brochures are generally not acceptable specimens for goods.
- If the Mark is used for services (Classes 53-60), the specimens must show the Mark and include some clear reference to the type of services rendered under the Mark. Examples of acceptable specimens are signs, brochures about the services, advertisements, business cards or stationery, and photographs which show the Mark either as it is used in the rendering or advertising of the services.

## IMPORTANT RENEWAL APPLICATION INFORMATION

- Renewal applications can be filed only by the trademark's owner of record. An assignment of ownership must be filed on the trademark before a renewal from a new owner can be accepted.
- This application cannot be used to change or amend any information regarding the registration.
- A trademark or service mark that is not renewed prior to its expiration date is abandoned and is no longer valid. There are no exceptions to this rule.
- A renewal application may be filed within six months of expiration of registration.
- Renewal of registration is effective for a term of ten years.

## INSTRUCTIONS:

- A nonrefundable check or money order (cash is NOT acceptable) in the amount of \$10.00, made to the order of Secretary of State of Indiana, must accompany this completed application.
- A separate application (and \$10.00 fee) must be filed for each Mark the applicant wishes to renew.
- All forms should be submitted on plain paper. This form may be photocopied for your convenience.
- Mail to Indiana Secretary of State, 302 W. Washington St. Room E111, Indianapolis, IN 46204, Attn: Trademarks Division